**Pierce County Fire Chiefs’ Association**

**Meeting Minutes**

**March 7, 2013**

1. **Call to Order**

President John McDonald called the Pierce County Fire Chiefs’ Association meeting to order at 11:35 a.m. at the Pierce County EOC located at 2501 South 35th Street East, Tacoma, WA. The following were present:

Al Long, Buckley FD Bob Hudspeth, Eatonville FD

Jeff Jensen, Tacoma FD Pat McElligutt, Tacoma FD

Roger Edington, Tacoma FD Mitch Sagers, WPFR

Dan Rankin, WPFR Gary McVay, WPFR

Eric Watson, GHFMO Steve Nixon, GHFMO

Eric Waters, GHFMO Bill Jarmin, GHFMO

Baron Banks, CPFR Keith Wright, CPFR

Pat Donovan, CPFR Judy Murphy, CPFR

Tim Pierce, CPFR Cliff McCollum, PCFD #13

Guy Allen, PCFD #16 Claudia Jones, PCFD #16

Bob Vellias, SPFR Chris Grant, SPFR

Eric Skogen, SPFR Zane Gibson, PCFD #18

Todd Jensen, GFR Steve Richards, GFR

John McDonald, EPFR Rick Kuss, EPFR

Garry Olson PCFD #23 Michael Smith, PCFD #26

Jay Wiggins, PCFD #27 Jody Woodcock, PCDEM

Ken Parrish, PCDEM Warner Webb, PCFPB

Norma Pancake, PCEMS Denise Menge, Recorder

1. **Flag Salute**

Jody Woodcock led the flag salute and welcomed everyone to the EOC.

1. **Approval of Minutes**

It was moved by Mitch Sagers and seconded by Todd Jensen to approve the February 7, 2013 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

President McDonald reported Treasurer Kathy Hale was unable to attend the meeting and had emailed him the Treasurer’s Report. The beginning account balance was $7,653.77 and ending balance of $9,838.53 with $7,757.69 in the EMS account for a grand total of $17,596.22. It was moved by Pat Donovan and seconded by Steve Nixon to approve the Treasurer’s Report as presented. MOTION CARRIED.

1. **Correspondence**

None.

1. **Guest Speaker**

Vice President Wright introduced Chris Grant from the WAC 296-305 Committee who will be presenting the update / changes. See attached powerpoint presentation that Chris went through.

1. **Unfinished Business**

None.

1. **New Business**
2. **PC Assessor Treasurer Meeting Update.** V/P Wright reported that he and Tanya Robacker, CPFR’s Finance Director, met with Mike Lonergan last Wednesday. He will be sending out regular updates with AVs and will be sending out the first update April 1st. The very preliminary numbers for residential county-wide is up 1.7%, this does not include commercial. He will forward out the updates as soon as he receives them.

**COMMITTEE REPORTS:**

1. **Audit Committee**

President McDonald reported that the Audit Committee members have retired and we are actively seeking new committee members. If anyone is interested and willing to serve on this committee, please email him and let him know.

1. **Banquet/Awards Committee - DORMANT**
2. **Nominations Committee - DORMANT**
3. **UASI Committee**

Roger Edington reported he has attended one working group meeting. There is 4.2 million for 2013 not counting sequestration. Structural Collapse and High Rise training is fundable in this cycle. The meet again this month and then the core group meets the week after that.

1. **Emergency Management Committee**

Guy Allen reported their first meeting is the 28th. They will begin working on changes and updating the resource document. President McDonald reported there is an S420 Command and General Staff class being held in Olympia the first week of May. He will send the training announcement to Denise to forward out to the group.

1. **Impact/Mitigation Fee Committee**

President McDonald reported that a joint contract with the County Commissioners Association for Gary Franz to continue to work on this committee has been signed. Gary was unable to attend today’s meeting to give an update. The Committee is working on a Capital Facility Plan with Orting Valley Fire & Rescue. They are on task on time line and have entered conversations with staff at the County Council level to begin to educate them on this process. The County Commissioners took action on this at their last meeting. The Executive Board will be discussing this at their next meeting and will bring a recommendation to the members at the next meeting. This is not a time critical issue. F/M Webb stated with regards to the level of service it is up to what the local standards adopt. It does not mean that individual Fire Districts can’t adopt a better level of service for your agency. President McDonald commented that it would be good if it coordinates with the 5233 template, etc.

**DIVISION REPORTS:**

1. **EMS**

Judy Murphy reported the MSO group met yesterday. Most are transitioning to electronic reporting which feeds right into the hospital data exchange. They are moving forward with Franciscan and MultiCare meeting regularly and they are hoping to get better and quicker insurance information from the hospitals. Last year there was a new triage tool on stroke it has been revised and will be rolling out in Pierce County and goes into effect on March 15th. They are still looking at how they can work as a more coordinated effort with supplies, training, etc. The sobering center on Fawcett has been in operations for several years. They have had a low admission rate lately and working on trying to figure out why. May 9th is a co-sponsored training event at the fairgrounds, handout distributed.

**16A. MetroTraining**

No representative present.

**16B. Training – TEW Training/Exercise**

Gary McVay reported there are several exercises coming up – active shooter and regional water rescue.

**16C. Training – TEW Equipment**

Mitch Sagers stated he had no report.

1. **Fire and Life Safety**

Eric Waters reported they met on February 27th and are looking at unfunded mandates and looking for possible grants, etc.

**OUTSIDE AGENCY REPORTS:**

1. **South Sound 911**

No representative present.

1. **Department of Emergency Management**

Jody Woodcock reported they have not received any grant guidance yet. Sequestration will affect the grant and has heard it will be a 5% cut. It will not impact the USAR team, however, it does impact FEMA travel. There will be more to come on this.

1. **Pierce County EMS**

Norma Pancake reported the CQI committee met last Wednesday and they meet every other month. They are not getting a whole lot of participation on this committee and are struggling to do case reviews, etc. The meetings are held here at PC EOC.

1. **Fire Marshal**

Warner Webb reported they have signed a contract with the City of Roy to do fire inspections. It is Fire Building Code adoption time, please get information in to him.

1. **State Chiefs**

Keith Wright reported things going on in the legislative session, they are supporting increasing the EMS cap to $0.75, however, it is dead or soon to be dead. Same with the Ready Set Go wildland as both have dollars attached to them. End of March the Board Meeting will be held at Gig Harbor Headquarters Station and County President’s forum. March 25th is the meet and greet evening and then the 26th is the Board meeting. May 20-24 is the State conference and he will be re-running for his position.

1. **King County Fire Chiefs**

No representative present.

1. **PS Clean Air Agency**

No representative present.

1. **PC Fire Commissioners**

Commissioner Rankin reported the guest speaker at their last meeting was from Safe Call Now, a volunteer organization the helps Law Enforcement and Firefighters. Their next meeting is scheduled for March 28th at 7:00 p.m. here at PC EOC.

1. **Dept. of Natural Resources**

No representative present.

1. **Good of the Order**

Keith Wright introduced Baron Banks, Deputy Chief of Administration, Pat Donovan, Deputy Chief of Operations and Tim Pierce, Assistant Chief of Operations.

Bob Vellias stated that assessments for rural departments, there is 100 million dollars in timberlands that fire does not get any money for, DNR does. However, if the land gets cleared and improved, there is no mechanism currently in place to trigger for that to be changed at the county and it stays as a forestry zoning or classification, so Fire does not get any tax dollars for these properties. This is something for agencies to be aware of. Also, they have had a recent promotion at their department, their A/C of Training has retired, Eric Skogen has been promoted to A/C of Training, Safety and Volunteers.

President McDonald reported that Kathy Hale is going to be retiring at the end of the year and currently serves as the Treasurer for the Association. She would like to turn the reins over in September or October. If anyone is interested in serving in this position, please contact him and let him know.

1. **Adjournment**

There being no further business, the meeting adjourned at 12:55 p.m.

Recording Secretary Denise Menge

*The next Regular Meeting will be April 4, 2013 at East Pierce Fire & Rescue.*